



Board Meeting Minutes
01/27/2016 9:00 AM
 Department of Agriculture
 Dover, DE

Attending: Ashley Peebles, Rick Mickowski, Linda Bailey, Laura Swain, Greg Gagliano, John Petersen, Jill Dixon, Stephen Hauss, Kelly Valencik, Becca Bobola, Edna Stetzar, Kate O’Hanlon

Meeting Commenced: 9:05 AM

Acceptance of Meeting Minutes – Accepted; Rick motioned; Linda seconded

Acceptance of Treasure’s Report - Accepted; Edna motioned; Rick seconded

| Treasurer's Report | | 7/22/2015 | Previous Balance | \$8,360.04 |
|--------------------------------------|-----------------|-----------|------------------|-------------------|
| | Expenses | | Income | |
| Ag Museum Rental Deposit | \$ 50.00 | | | \$8,310.04 |
| Reimbursement for July Board Meeting | \$ 23.68 | | | \$8,286.36 |
| Banner Up Expense | \$ 388.00 | | | \$7,898.36 |
| Meeting Expenses (Kendall Sommers) | \$ 277.41 | | | \$7,620.95 |
| Wetland Conference Sponsorship | \$ 250.00 | | | \$7,370.95 |
| Poster Award | \$ 250.00 | | | \$7,120.95 |
| Catering - Abbotts Grill | \$ 1,213.00 | | | \$5,907.95 |
| Ag Museum Rental Payment* | \$ 280.00 | | | \$5,627.95 |
| Coffee Expense for Annual Meeting | \$ 27.98 | | | \$5,599.97 |
| Ice Expense | \$ 24.00 | | | \$5,575.97 |
| Conference Registrations | | | \$ 2,933.21 | \$8,509.18 |
| * will be reimbursed | | | | |
| | | | Balance | \$8,509.18 |
| <i>Submitted by Rebecca Bobola</i> | | 1/22/2016 | | |

Committee Reports

- Education and Outreach
 - Edna – Delaware hosted the two day MAPAIS conference on November 17th and 18th at the Shoreline & Waterway Services Facility in Lewes, Delaware. Including speakers, attendees, and call in participants, approximately 25 people participated. Delaware provided five talks on local invasive topics, including Ashley Peebles’ presentation on DISC. The group toured the UD

Lewes campus and learned of their invasive crab species work as well as Lionfish research. At the next regional meeting, both Science Olympiad and Envirothon are supposed to be discussed.

- Ashley – along with JP, manned a joint DISC and Forestry booth at the DE Horticulture Industry Expo at the Modern Maturity Center in Dover, DE on January 20th and 21st. Our \$250 booth fee was waived. We displayed our Banner Up and brochures. DeIDOT staff inquired about an invasive species identification workshop and took some literature with them.
 - Kelly – Glenn Stubbolo expressed interested in a similar identification workshop for his staff and volunteers in Parks and Recreation. Maybe plan a joint training?
- Rick – the 2016 Envirothon will be held at Brecknock Park on April 28th.
 - November's Invasive Species training went well with 25-30 student/teacher participants.
 - Due to time constraints and a large number of teams participating, oral presentation components of the competition may be held prior to April 28th on two separate evenings; scheduling is currently being negotiated. There will be four eco stations set up at the park the day of the competition with an invasive species component at each. The tests will be tailored to each station. Tools can be provided such as maps, keys, specimen, and identification resources to go along with each station's test. Each test is 100 points.
 - Ashley is going to follow up with an email to schedule creating the tests, possibly along with a site visit. The goal deadline is April 4th.
 - Steve and Jill are both interested in assisting with judging the EAB oral presentation component.
 - Rick explained the importance of sponsorships and donations. In recent years, expenses have outweighed donations and sponsorships. Roughly \$5,000 in cash prizes are awarded to team and topic winners. In Delaware, the cost of travel to Nationals for the winning team is covered which costs an average of \$20,000. This year's National competition is in Ontario, Canada.
 - Kelly moved, Linda seconded to sponsor Delaware Envirothon 2016 at the Gold Level at a value of \$500; motion approved.
 - The group would like to present Invasive Species Removal Day sign-up opportunities to Envirothon participants the day of competition at the DISC booth. We could tell group leaders about the opportunities

and coordinate removal days with Lynn Pusey, Glenn Stubbolo and some of the Parks and Recreation Friends groups. We would like to also display our Banner Up and possibly CAPS display in the lunch/awards tent at the competition.

- Ashley – Science Olympiad will be at DSU this March. She will have 20 teams for 50 minutes at small micro lab stations. She will be using some of the PowerPoint presentations from the Envirothon training. Her trainings will take place February 11th, 18th, and 25th in the Newport area.
- Ashley – April 26th she will host a professional development Delaware Invasive Species teacher workshop at DDA and Brecknock Park with hands on components. Estimated to be 9am-3pm with a working lunch.
 - Kelly – Maybe the potential DelDOT and Parks and Recreation identification workshop could be tied into the Professional Development workshop. It could be advertised to Lynn Pusey, Glenn Stubbolo and other interested parties.
- Ashley and JP – discuss the possibility of incorporating invasives into the K-5th Arbor Day Logo Competition
- Data Management and Research
 - Edna- Noting the diverse group of members at the annual meeting, there seems to be interest in centralized invasive species data. The idea is to have a way of reporting early detections of invasive species so they can be verified and then readily managed. She mentioned the reporting link of Maryland's website as an example. A SurveyMonkey link could be an option for us on our Facebook page and website. The results could be vetted through the appropriate topic specialist based on categories selected. Identification confirmation would have to be a key component.
 - Kelly mentioned an invasive species tracker app. It allows a picture to be taken, an approximate quantity to be entered, a location to be tagged, and comments to be made. One version is Edd maps.
 - JP mentioned a recent presentation on a similar reporting system by Randy Resbrook.

New Business

- Annual Meeting debriefing/survey results – Kelly – We received good feedback and comments. The general agreement is that we are outgrowing the Ag Museum space. The panel discussions and presentation topics were well accepted. The aquatics company that manned a display this year is willing to present next year. A field trip is still considered beneficial at the end of the meeting for future annual events. The

panel discussions would be better received if each panelist has a microphone and the group was sitting on a stage where the entire audience could see them. Continuing to have two panel discussions would be good as long as we have the topics to facilitate them. We will begin to plan the 2016 Annual Meeting at the July board meeting. The group is still open to hosting a joint meeting if it could benefit two groups.

- NISAW is February 21st to 27th. To the Delaware Invasive Species List we would like to add Marmorated Stink Bug. An invasive species will be highlighted on the webpage and Facebook page each day, similar to 2015, displaying new as well as previously featured species that are still threats to Delaware; Marmorated Stink Bug included. EAB will be featured again since it is a highlighted species for the 2016 Envirothon. The group would like to have a NISAW press release this year mentioning the highlighted species, success stories, the April workshop, our link to Envirothon, and upcoming removal days. New this year, we would like to highlight a restoration success story in addition to present threats.
- 2016 Meeting Dates – the proposed 4th Wednesday of April and July pose scheduling conflicts. April's meeting will be held April 25th at 10am at DDA. July's meeting date is TBA.
- April meeting – Thalys Pappas is going to be asked to present her work with the Pollinator Protectors Project and explain where DISC might fit in her program.
- July meeting – Plan to take our Silver Lake Restoration Project field trip.
- Google docs – Ashley proposes creating a catalog of Minutes, Agendas, and shared information for everyone to be able to access. Kelly mentions other project management possibly being better suited for this type of information storage. Jill proposing using Evernote, a free data storage option that offers an app as well as an online and offline option.
- Board Member pictures and bio for website use; stay after meeting for photo
- 2016 DISC work plan/priorities
 - State-wide Outreach Opportunities – In addition to attached flyer provided at the meeting.
 - Kate and Linda would like to participate in UD Ag Day this year on April 30th displaying our Banner Up and booth. \$25-\$30 for a booth.
 - Delaware Nature Society Native Plant Sale, Hockessin, DE May 6th – Greg might be interested in setting up the Banner Up display.
 - Native Plant Society is hosting a workshop March 12th that we might be able to have the Banner Up displayed.
 - White Clay Creek Festival is May 7th – Greg – possible opportunity to display our Banner Up.

- White Clay is hosting a Sunday Science Series throughout the summer and is looking for topics in addition to EAB. Banner Up and our brochure could be displayed.
- Center for the Inland Bay is hosting a native plant sale at the James Farm in May; add to the revolving calendar.
- Education Outreach Opportunities
 - Stop the Spread will be discussed at April Meeting
- Items for the floor
 - Regional representative as a speaker at the annual meeting, hopefully this year
 - DISC could send a representative to Mid Atlantic Invasive Plant Council meeting. Next meeting in 2017 (every other year).
 - MAPAIS RFP currently open for grants, contact Edna if interested. Kelly is going to put a link on Facebook and Linda is going to highlight its' link on the webpage.

Adjourned 11:18am

Submitted by Becca Bobola